

WOODCLIFF UNITED CHURCH STEWARDSHIP COMMITTEE

*All shall give as they are able, according to the blessing of God.
Deuteronomy 16:17*

*Remember this: whoever sows sparingly will also reap sparingly,
and whoever sows generously will also reap generously.
Each one should give what they have decided in their hearts to give,
not reluctantly or under compulsion, for God loves a cheerful giver.
II Corinthians 9:6-11*

We acknowledge that everything we have on this earth comes from God, Creator of the universe. We are governed by a set of moral and ethical principles that hold all of creation in sacred trust. As members of the Body of Christ, we are called to be stewards of God's world. Stewardship, therefore, is about how we use the gifts, both spiritual and material, that God has entrusted to us. Everything we do and how we live and work towards the fulfillment of the Woodcliff United Church (WUC) mission, should be seen through the lens of stewardship.

The Stewardship Committee (Committee) is a standing committee of the WUC Council (Council) that is tasked with encouraging the Congregation to contribute financially and through service to the ongoing ministry of WUC as well as the broader United Church of Canada (UCC). The Committee invites the Congregation to thoughtfully reflect and act upon the meaning of stewardship and the personal gifts one has to offer.

Tasks

The tasks of the Committee include:

- planning year-round stewardship programs in support of the WUC mission statement
- conducting an Annual Stewardship Campaign, highlighting the monetary and human resources required by WUC to meet its annual program and budget
- consulting with other congregations and the wider church on effective stewardship practices
- encouraging the use of Pre-Authorized Payments (PAR) for regular financial contributions
- selecting and ordering stewardship resources to educate and inform the Congregation about stewardship matters
- creating and developing opportunities to educate the Congregation, including children and youth, about good stewardship practices
- working with the Worship Committee and the Minister to conduct at least two stewardship themed worship services per year
- ensuring that donor appreciation is expressed frequently and appropriately
- ensuring that volunteers who contribute to the activities and programs of the Committee are recognized

- ensuring that confidentiality is maintained with regard to financial contributions
- ensuring, with the assistance of the Duty of Care Committee, that all Committee activities adhere to the WUC Duty of Care Policy and Guidelines
- evaluating, at least annually, the activities and programs of the Committee
- preparing a report of the Committee's activities for the Annual Report of WUC

Accountability and Communication

The Committee is accountable to Council. The Committee is not expected to have a representative on Council.

The Committee shall meet as required but at least on a quarterly basis. Minutes of Committee meetings shall be provided to Council and staff, made available to the Congregation upon request, and archived in the Church Office.

Communication with the Congregation regarding Committee matters shall occur throughout the year using methods such as:

- the Woodcliff Messenger
- the WUC website
- service bulletins
- printed materials provided by the Committee or the UCC
- information offered during the Sunday morning worship services
- bulletin boards
- annual giving forms/pledge forms/volunteer forms
- letters and statements of financial giving

Human Resources

The membership of the Committee shall include a Chair, the Minister, and at least two (2) other people. One of the members of the Committee will act as the recording secretary for each Committee meeting.

In fulfilling its responsibilities, the Committee shall collaborate with other committees as needed, particularly the Committees of Finance, Christian Development, Outreach, and Nominations.

Desired skills, knowledge and attributes of Committee members include: the ability to generate enthusiasm in others about the ministry of the church; communication skills, including public speaking; interest in, and understanding of church finances; and organizational skills.

Financial Resources

The Committee's budget shall be examined on a yearly basis and submitted to Council as part of the WUC budgeting process.

Budget items include:

- purchase of stewardship resources
- printing of stewardship resources

- guest speakers for seminars or workshops
- postage

The Stewardship Committee portion of the WUC Committee Structures document was originally approved by Council on December 13, 2016.

Last revision: _____